



**REGISTRATION FORM FOR 26<sup>TH</sup> INTERNATIONAL CONFERENCE  
FOR INVOICING PURPOSES ONLY**

Euspen events comply with international VAT/IVA/VAT MOSS rules and complies with the relevant Standard VAT rules dependent upon the Country hosting the event.

The euspen international conference and exhibition takes place in Krakow, Poland and as such the relevant Standard Polish VAT of 23% will be applied to all delegate registration invoices.

- **Select your delegate type**

- Exhibitor Delegate Registration (Booth package)
- euspen Member
- Non-euspen Member
- euspen Student members

- **Select your registration type**

(please note fees stated are exclusive of Polish Standard VAT at 23%)

- EARLY BIRD euspen Member Registration €800.00
- EARLY BIRD Euspen Member Registration inc. Networking Dinner €885.00
- EARLY BIRD Non-Member Registration €875.00
- EARLY BIRD Non-Member Registration inc. Networking Dinner €960.00
- EARLY BIRD euspen Student Member Registration €475.00
- Tutorial, Workshop, Networking Dinner Only (select options on next page)
- One- or Two-Day Pass (select days on next page)
- Exhibitor Pass (select passes on next page)
- Heidenhain Scholarship Award



- Additional Exhibition Booth Passes (only for confirmed booths)

The exhibitor booth standard package includes two full delegate registrations free of charge. Select this option if you are using one of the free passes or as an additional exhibitor attendee

- I am using one of the two free passes
- Additional Exhibitor Delegate Pass €365.00

- One- or Two-Day Delegate Registration  
(please note fees stated are exclusive of Polish Standard VAT at 23%)

- One Day Delegate Pass €350.00
- Two Day Delegate Pass €600.00

- Day One  
DD/06/2026  
Please select date of day one

- Day Two  
DD/06/2026  
Please select date of day two

Name of Delegate Attending

First.....

Family.....

Name of Organisation

Organisation.....

Email Address of Delegate Attending

Email address.....

Are you an author on a submission

- Yes, I am an author on one of the submissions? **Number ICE26**
- No, I am not an author



- Printed Conference Proceedings €65.00  
(please note this item is exempt from VAT)
  - Yes, I would like to receive a copy of the printed proceedings (€65.00 VAT exempt)
  - I do not wish to receive a printed copy of the proceedings
  
- Would you like to attend our Monday Evening Welcome Reception (8th June 2026)  
The Welcome Cocktail Reception is free to attend and open to all conference delegates. A wonderful way to meet-up before the conference. Please note, you are expected to make your own way there.
  - Yes, I will be attending the Welcome Reception
  - I do not wish to attend the Welcome Reception
  
- Would you like to join us on Wednesday evening (10th June 2026) for the Networking Dinner at the Stara Zajezdnia restaurant  
Transport to and from the networking dinner will be provided free of charge (please note fees stated are exclusive of Polish standard VAT at 23%)
  - Yes, I will be attending the Networking Dinner at the Stara Zajezdnia Restaurante €85.00
  - I do not wish to attend the Networking Dinner
  
- **Special Instructions including any access or dietary requirements:**  
Please ensure you have advised of any special instructions. we may not be able to cater for you needs if this is not completed properly. If not applicable, please enter 'n/a.'

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- Would you like to attend a half-day or full day Tutorial on Monday morning (8th June 2026)?  
Fee stated is exclusive of Polish Standard VAT at 23%
  - Tutorial 1 (09:00-12:30): Dimensional metrology based on ultrashort pulse lasers and optical frequency combs €195.00
  - Tutorial 2 (08:30-17:00): Passive Damping in Mechatronics Systems by means of Polymers €265.00
  - I do not wish to attend the Tutorial



- Would you like to attend a Workshop on Monday afternoon (8th June 2026; 14:00-17:00)?  
There are two workshops to choose from for a small fee of €25.00. Fee stated is exclusive of Polish Standard VAT at 23%.
  - Workshop 1: Application of Digital Metrological Twins (14:00-17:00) €25.00
  - Workshop 2: Robotics For Medical Applications and Scientific Exploration (14:00-17:00) €25.00
  - I do not wish to attend a Workshop

- Would you like to attend the Technical tours on Friday 12th June 2026  
Transport will be provided from various pick-up points. Fee stated is exclusive of Polish standard VAT at 23%.
  - Tour 1: Laboratories of Krakow University €50.00
  - I do not wish to attend the Technical Tours

- Registered VAT/IVA Number

To comply with VAT regulations a valid Company VAT number is required and will be shown on the invoice. If you are outside of the EU then please state "Outside EU" or leave blank.

VAT/IVA Number

- **Outstanding Invoice Payment**  
Please note ALL invoices must be settled prior to attendance of the event. If the invoice remains outstanding at the point of attendance, the delegate will be required to pay the invoice via credit card before admittance.
  - I accept the invoicing policy above
- **Cancellation Policy\***
  - I accept the terms of the cancellation policy

\* Full registration refund less a 5% administration fee up to 10th April 2026

\* 50% refund for all cancellations on or after 11th April 2026 up to and including the 10th May 2026 less a 5% administration fee

\* 0% refund on all registrations received on or after 11th May 2026

Full terms & conditions can be found here or on our website: <https://www.euspen.eu/wp-content/uploads/2023/07/Delegate-terms-and-conditions.pdf>



**Billing details of where invoice should be sent:**

First name:

Last name:

Full address:

Address 2:

City:

Postcode:

Email address for billing.....

Phone number for billing.....

Purchase order number / order reference number to guarantee payment.....

Any additional information, special requirements or order details .....

**An invoice will be sent to you manually**

Thank you for your order!

Euspen Events