

**REGISTRATION FORM FOR 25TH INTERNATIONAL CONFERENCE
FOR INVOICING PURPOSES ONLY**

Euspen events comply with international VAT/IVA/VAT MOSS rules and complies with the relevant Standard VAT rules dependent upon the Country hosting the event.

The euspen international conference and exhibition takes place in Zaragoza, Spain and as such the relevant Standard Spanish VAT of 21% will be applied to all delegate registration invoices.

- **Select your delegate type**

- Exhibitor Delegate Registration (Booth package)
- euspen Member
- Non-euspen Member
- euspen Student members

- **Select your registration type**

(please note fees stated are exclusive of Spanish Standard VAT at 21%)

- euspen Member Registration €950.00
- Non-Member Registration €1250.00
- euspen Student Member Registration €540.00
- Tutorial, Workshop, Networking Dinner Only (select options on next page)
- One- or Two-Day Pass (select days on next page)
- Exhibitor Pass (select passes on next page)
- Heidenhain Scholarship Award
- ETP students

- Additional Exhibition Booth Passes (only for confirmed booths)

The exhibitor booth standard package includes two full delegate registrations free of charge. Select this option if you are using one of the free passes or as an additional exhibitor attendee

- I am using one of the two free passes
- Additional Exhibitor Delegate Pass €425.00

- One- or Two-Day Delegate Registration
(please note fees stated are exclusive of Spanish Standard VAT at 21%)

- One Day Delegate Pass €450.00
- Two Day Delegate Pass €700.00

- Day One
DD/06/2025
Please select date of day one

- Day Two
DD/06/2025
Please select date of day two

Name of Delegate Attending

First.....

Family.....

Name of Organisation

Organisation.....

Email Address of Delegate Attending

Email address.....

Are you an author on a submission

- Yes, I am an author on one of the submissions? **Number ICE25**
- No, I am not an author

- Printed Conference Proceedings €65.00
(please note this item is exempt from VAT)

- Yes, I would like to receive a copy of the printed proceedings (€65.00 VAT exempt)
- I do not wish to receive a printed copy of the proceedings

- Would you like to attend our Monday Evening Welcome Reception (9th June 2025)
 The Welcome Cocktail Reception is free to attend and open to all conference delegates. It is being hosted at University of Zaragoza in the Paraninfo Building. This is in the heart of the city. Please note, you are expected to make your own way there.
 - Yes, I will be attending the Welcome Reception inside the Paraninfo Building
 - I do not wish to attend the Welcome Reception

- Would you like to attend the Wednesday Evening Networking Dinner (11th June 2025) at the Aura Restaurante
 Transport to and from the networking dinner will be provided free of charge (please note fees stated are exclusive of Spanish Standard VAT at 21%)
 - Yes, I will be attending the Networking Dinner at the Aura Restaurante €105.00
 - I do not wish to attend the Networking Dinner

- **Special Instructions including any access or dietary requirements:**
 Please ensure you have advised of any special instructions. we may not be able to cater for your needs if this is not completed properly. If not applicable, please enter 'n/a.'

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- Would you like to attend a Tutorial on Monday Morning/ Afternoon (9th June 2025)
 Fee stated is exclusive of Spanish Standard VAT at 21%
 - Tutorial 1: A Guided Tour Through Mechanical Precision Design €195.00
 - Tutorial 2: Evaluation Of Flexure-Based Mechanisms €195.00
 - Tutorial 3: System Engineering; Theory and Practical €195.00
 - I do not wish to attend the Tutorial

- Would you like to attend a Workshop on Monday afternoon (9th June 2025)
 There are two workshops to choose from for a small fee of €25.00. Fee stated is exclusive of Spanish Standard VAT at 21%.
 - Workshop 1: Additive Manufacturing and Surface Post-processing €25.00
 - Workshop 2: Robotics For Medical Applications and Scientific Exploration €25.00
 - I do not wish to attend a Workshop

- Would you like to attend a Technical Tour on Friday Morning (13th June 2025)

- Tour 1: Laboratorio Subterráneo de Canfranc (LSC) €55
- Tour 2: University of Zaragoza's Campus Rio Ebro Labs €55
- Tour 3: FERSA Lab €55
- I do not wish to attend the Technical Tours

- Registered VAT/IVA Number

To comply with VAT regulations a valid Company VAT number is required and will be shown on the invoice. If you are outside of the EU then please state "Outside EU" or leave blank.

VAT/IVA Number

- **Outstanding Invoice Payment**

Please note ALL invoices must be settled prior to attendance of the event. If the invoice remains outstanding at the point of attendance, the delegate will be required to pay the invoice via credit card before admittance.

- I accept the invoicing policy above

- **Cancellation Policy***

- I accept the terms of the cancellation policy

* Full registration refund less a 5% administration fee up to 14th April 2025

* 50% refund for all cancellations on or after 15th April 2025 up to and including the 12th May 2025 less a 5% administration fee * 0% refund on all registrations received on or after 13th May 2025

Full terms & conditions can be found here or on our website:

<https://www.euspen.eu/wp-content/uploads/2023/07/Delegate-terms-and-conditions.pdf>

Billing details of where invoice should be sent:

First name:

Last name:

Full address:

Address 2:

City:

Postcode:

Email address for billing.....

Phone number for billing.....

Purchase order number / order reference number to guarantee payment.....

Any additional information, special requirements or order details



An invoice will be sent to you manually

Thank you for your order!

Euspen Events