**REGISTRATION DETAILS**

1. **Select your delegate type\* fees exclude VAT**
	* euspen Supporter/Exhibitor £650.00
	* euspen Member £450.00
	* Non-euspen Member £550.00
	* euspen Student members £195.00\*Top of Form
* If selecting Student member: would you like to attend the networking dinner £45.00+VAT
YES or NO (please delete)

**2. Networking Dinner (included in your delegate fee)**\*

To help us avoid unnecessary food waste and cost, please indicate if you would like to join us for the networking dinner.

* Yes, I will be joining everyone at the networking dinner YES/NO
* No, sadly I will not attend the networking dinner
* **Please indicate any dietary requirements/special access**: …………………………………………….

**3. Would you like to attend our Tutorial on Measurement uncertainty, modelling, measurement surfaces, analysis, standards £55.00**\* **\* fees exclude VAT**

This tutorial will be focused on surface metrology including basic surface metrology and advances in surface metrology and standards

* I would like to attend the tutorial £55.00 YES/NO
* I do not wish to attend the tutorial

**4. Are you an author on a submission?**

Yes/No:

if yes, what is your paper number? SFS24

Cancellation Policy\*

 I accept the terms of the cancellation policy

\* 100% registration refund less a 5% administration fee up to 25th August 2024 \* 0% refund from 26th August 2024 <https://www.euspen.eu/wp-content/uploads/2023/07/Delegate-terms-and-conditions.pdf>

**5. BILLING DETAILS FOR INVOICING**

**Please provide the following information on where to send the invoice**

First name: Family name:

Full address:

Address 2:

City:

Postcode:

Email address for billing: ………………………………………..

Phone number for billing: ……………………………………..

**PO NUMBER: ………………………………………***A purchase order is required as a guarantee of payment. This is typically provided by your procuring / accounts department. Alternatively, a budget code / approving managers name will be accepted.*

*Euspen events comply with international VAT/IVA/VAT MOSS rules. As such the relevant Standard VAT dependent upon the Country hosting the event, will be applied to all delegate registration invoices. The euspen SIC meeting on Structured & Freeform Surfaces takes place in England, UK and as such the relevant Standard UK VAT of 20% will be applied to all delegate registration invoices. A £30 administrative fee will be applied.*

**Please send this completed form to** **info@euspen.eu** **and an invoice will be sent to you directly from our accounts department.**

**6. DELEGATE DETAILS**

Name of Delegate Attending\*

First…………………………………………………………………………………..

Family……………………………………………………………………………….

Name of Organisation\*

Organisation……………………………………………………………….……

Email Address of Delegate Attending

Email address…………………………………………………………………..

Registered VAT/IVA Number

To comply with VAT regulations a valid Company VAT number is required and will be shown on the invoice. If you are outside of the EU then please state "Outside EU" or leave blank~

VAT/IVA Number……………………………………………………………

Thank you for your order!

Euspen Events (info@euspen.eu)