

## Poster Presentation Guidelines

Please read the following guidelines and information before you begin to create your poster presentation. Give considerable thought to the design and presentation of your poster to make sure that it stands out as an attractive and informative presentation. You want to be certain that the 'reader' of the poster comes away with a clear understanding of your research.

Poster sites will consist of a board space provided by euspen and will be located in the networking area. Mounting utensils (pins/Velcro) will be supplied. **Your poster should be displayed on your panel by the end of the first coffee break on the first day of the meeting.**

### Poster Specifications:

- All posters should be **A0 (119cm x 84cm)** size and in **portrait** format.
- Poster presentations are hard-copy (paper/poster) format only.
- Please keep posters as lightweight as possible. Do not mount materials on heavy board because it will be difficult to affix the materials to the display panel.
- Posters should be laminated **if possible** to minimise potential for damage or stains.
- Suggested minimum font size is 36.
- Suggested minimum font size for the list of authors is 24 point.
- Suggested minimum font size for the general text is 18 point.
- Please allow for a 2cm border on all four sides of the poster for a distinctive appearance and to create some consistency with the overall display.

### Presentation Tips:

- Please include the paper title and all authors at the top of the poster.
- Suggest a format of: brief introduction, goals, experimental detail, conclusions, and references (make sure this information is presented in a logical and clear sequence).
- Please include clear explanations for graphs, pictures, and tables.
- The most successful and attractive posters are graphically-produced posters that highlight and summarize the main points, with the poster presenter filling in the details.
- The least effective poster format is a photocopy of the manuscript.
- The entire poster layout should be readable from six to ten feet away.
- Do not use a highly patterned background for the poster as this reduces legibility.
- Be careful in your use of colours, some people are red-green colour blind and some colours do not stand out in contrast to others.

### Presentation Setup:

- We recommend you hand carry your poster to the event in a hard tube and locate the area to mount the poster to its relevant poster number position.
- Your poster should be displayed on your panel by the end of the first coffee break on the first day of the conference.
- The poster number on the panel must remain visible at all times.
- It is your responsibility to remove your poster at the end of the event. Any unclaimed posters will be discarded.
- Posters will be available to view throughout the event so it is advisable that you remain in and around your poster to answer any questions especially during networking sessions such as lunch and coffee breaks.
- A dedicated poster session will be incorporated into the meeting programme where you will be expected to give a 4 minute presentation on your poster.