

## SIG: Micro/Nano Manufacturing

27 - 28 November 2019, Berlin, Germany

Dear Delegates,

We are very much looking forward to welcoming you the Special Interest Group meeting on Micro/Nano Manufacturing at the Technical University of Berlin, Germany. To help you with your planning, we have provided a summary of key information for the meeting.

### Venue address:

TU Hauptgebäude

Str. des 17. Juni 135

10623, Berlin

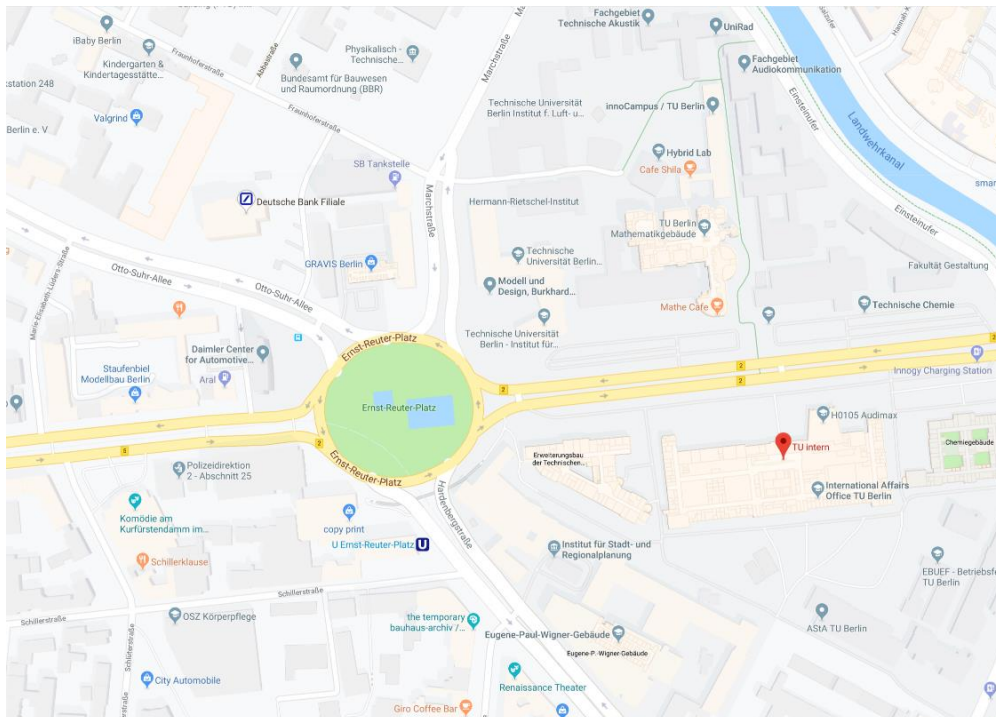
**Room:** H 3007 (located on the third floor)

Upon entering the building take the lift/elevator to floor 3.



### Directions from Ubfh Ernst-Reuter-Platz tube/subway station:

- Take the subway exit “TU Hauptgebäude” and turn right after leaving the subway.
- Walk approx. 290 meters down the “Straße des 17. Juli” road and the TU main building will be on your right side.



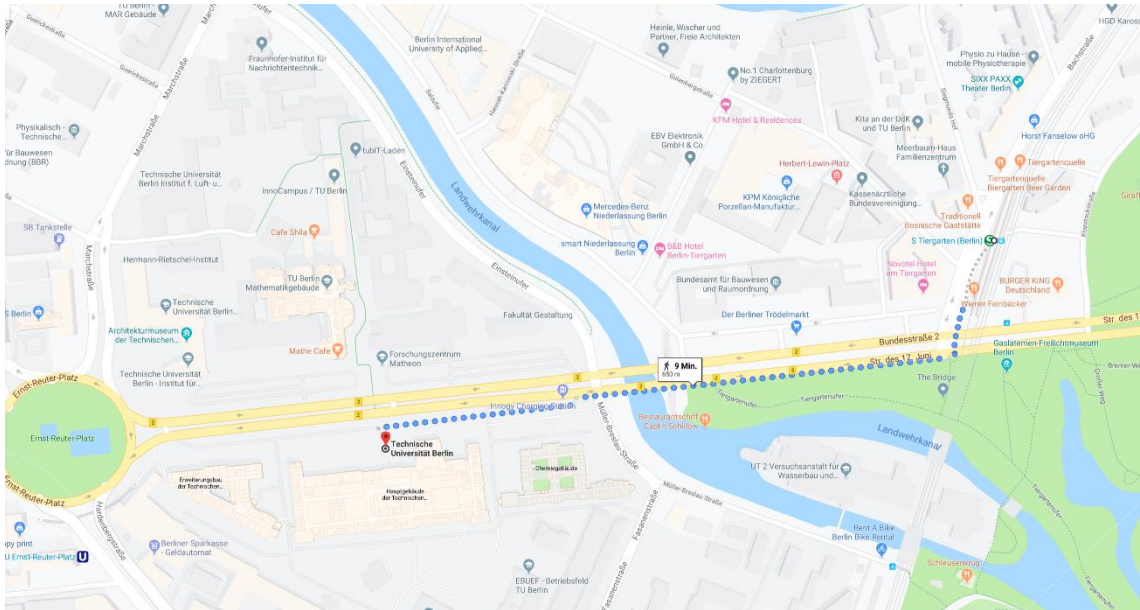
Please note details correct at time of distribution but timings may be subject to change. The up to date meeting programme can be accessed [here](#).

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### Directions from Sbfh Tiergarten railway station:

- Come out of the railway station and walk down the Bachstraße road in the direction of the Straße des 17. Juni.
- When you reach the Straße des 17. Juni road, turn right and keep walking straight for approx. 650m. The TU main building will be on your left side.



### Registration

SIG Meeting Registration: **08:15am, Wednesday 27<sup>th</sup> November 2019.**

The registration desk will be situated inside room H 3007.

### Wi-Fi Access

Wi-Fi access passes will be provided during registration.

### Oral presenters

Presentations should be sent to [info@euspen.eu](mailto:info@euspen.eu) before 22 November 2019. Presentations should be in PowerPoint format only. Oral presentation guidelines can be found [here](#).

### Poster presenters

Posters will be displayed throughout the event with the programme incorporating a dedicated session to allow delegates the opportunity to view and discuss your poster.

If you have been awarded a poster presentation, your allocated poster number can be found [here](#). Posters will be positioned in room H 3007 and poster presentation guidelines can be found [here](#).

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### **Table-Top exhibition**

The exhibition will be open throughout the 2-day event and coffee breaks will be served in room H 3008. Visit the exhibitors to learn about and discuss their latest products and services.

### **Exhibitors**

Tables will be allocated upon arrival to organisations who have reserved a table. A dedicated commercial session will take place on **Wednesday 27<sup>th</sup> November 2019** at **11:20** for exhibitors to give a 5-10 minute presentation about the company and its capabilities.

### **Laboratory tour**

The tour of the Technical University of Berlin laboratories will take place on **Wednesday 27<sup>th</sup> November** at **15:40**. Delegates attending this tour will be directed to the tour location at the appropriate time. The tour is included in your registration fee.

### **Networking dinner – Wednesday 27<sup>th</sup> November 2019**

The networking dinner will take place at the Classic Remise Berlin at **19:00**. Please note that transport to and from the Networking dinner will be provided. Coaches will depart from outside the TU Hauptgebäude at **18:30**.

**Please ensure you bring your Micro/Nano Manufacturing delegate badge with you to this event.**

### **Travel information**

Information on hotels and travelling to Berlin can be found on our website [here](#).

On behalf of the euspen team and the organising committee, we wish each of you a pleasant and safe journey and look forward to meeting you soon.