

Dear Delegates,

We very much look forward to welcoming you soon to euspen's 19th International Conference & Exhibition 2018 in Bilbao. To help you with your planning, we have provided a summary of key information for the meeting.

The **official** App for the 2019 euspen international conference and exhibition is ready for download. To gain access, download the App "**Attendify**" from the Apple store or Google Play. Once downloaded, go into the app, search euspen and create your own profile.

Conference Registration

The registration desk is situated at the Euskalduna Jauregia, Abandoibarra Etorb., 4, 48011 Bilbo, Bizkaia, Spain, and opening times are as follows:

Monday 3rd June 2019 between **14:00 - 16:00 (early registration)**

Tuesday 4th June 2019 from **08:00** onwards

Delegates must wear their badges at all times.

Tutorials and Workshops - Monday 3rd June

The four tutorials: "Micro Nano Injection Molding", "Areal Surface Metrology: Instrumentation and Characterisation", "Passive Damping in Mechatronics Systems by means of Polymers" and "Design Concepts for Sub-Micrometer Positioning". The three workshops: "Industrial in-process manufacturing metrology", "EU dissemination project Multifunctional ultrafast micro-probes for on-the-machine measurements" and "EU dissemination project Process Fingerprint for Zero-defect Net-shape MICROMANufacturing".

All tutorials and workshops are held at the Euskalduna Jauregia. A full list of rooms and times will be added to the [programme](#) prior to the conference. For information on how to reach the venue, please visit the Euskalduna Jauregia's [webpage](#).

Welcome Reception - Monday 3rd June

We look forward to welcoming you to the informal welcome reception from **19:00 - 21:00** at the San Mames football stadium, Bilbao, which is where Athletic Bilbao play their matches. We invite our delegates to join us for drinks and a buffet with an opportunity to catch-up with old and new friends in this high profile venue. The venue is a 10 minute walk from the Euskalduna Jauregia and if you would like more information please visit our [webpage](#).

Football - Tuesday 4th June

This year's match will take place on Tuesday 5th June at **18:30** between the reigning champions "Germany" and the "euspen International All-Stars". It will be held at Deustu Kiroldedia, Jon Arrospe 1, 48014 Bilbao.

If you would like to be part of either team please email the team captains:

Germany - Oltmann Riemer oriemer@lfm.uni-bremen.ac.uk

EIAS - Richard Leach Richard.leach@nottingham.ac.uk

Please note: Football shoes/boots with aluminum cleats are not permitted. Players should bring sports shoes/trainers.

All delegates are welcome to spectate and cheer on their favourite team, further instructions will be available on the euspen notice board at the conference.

Student Networking Dinner - Tuesday 4th June

The Student Networking Dinner takes place at the Euskalduna Restaurante Jauregia from **19:30 - 21:00** and is sponsored by ASML. It is free of charge to attend and after a short presentation from ASML there will be an opportunity to network with fellow students with food and drink provided. Please register [here](#) for this event.

Oral and Poster Presentations

A detailed timetable can be found on the conference [programme](#).

Oral presentation guidelines can be found [here](#).

Poster presentation guidelines can be found [here](#).

Poster presenters please find your poster numbers [here](#).

All posters will be available to view throughout the conference with specific poster sessions on Wednesday 5th June & Thursday 6th June 2019. Don't forget to vote for your best poster – a voting form will be found at the euspen registration desk and on the conference app.

Exhibitors

The exhibition is full to capacity and we look forward to an excellent meeting bringing together leading experts from across the globe. Many leading companies will also be presenting in the **commercial session** (attached) at the exhibition.

Exhibitor guidance instructions and the commercial session presentation guidelines can be located [here](#).

euspen Council Elections 2019 - Wednesday 5th June

As you may be aware, each year elections take place for a number of seats on euspen Council. This year there are 2 seats available and on behalf of euspen's Nominating Committee, we are pleased to introduce the two candidates standing for election.

- Mr Thomas Ittner (DE), Carl Zeiss AG, DE (re-standing)
- Prof. Dr. Andreas Archenti (SE), KTH Royal Institute of Technology, SE

Members are invited to vote using the online voting form which closes at **11:00 (CET)** on **Wednesday 5th June 2019**. Paper voting forms will also be available for members only at euspen registration desk. Voting forms should be placed in the voting box on the euspen registration desk by **11:00 on Wednesday 5th June 2019**. Election results will be announced at the 2019 Annual General Meeting at the Euskalduna Jauregia, at **12:15 on Wednesday 5th June 2019**.

Conference Networking Dinner - Wednesday 5th June

The evening networking dinner will take place from **19:00 - 22:00** at a 15th century farmhouse, restored in 1960 by the painter Antonio Echevarri. The traditional and exclusive OLAGORTA restaurant with its large gardens comprising of fig, walnut and lemon trees, is in a unique environment conducive to an evening of networking, food and friendships.

If you have booked for the networking dinner, confirmation of your reservation will be detailed on your conference badge and will act as your admission ticket.

Coaches will depart promptly from the bus stop opposite the Euskalduna Jauregia at **18:00**. Coaches will then leave the OLAGORTA to return to the Euskalduna Jauregia promptly at **22:00**.

Company Tours - Friday 7th June

Delegates who have registered for these tours will have the ideal opportunity to learn more about the organisation and their facilities, capabilities, technologies, product developments and expertise. The tours include “CFAA” (The Center for Advanced Manufacturing for Aeronautics), “I4K-Ideko, Danobat & Egile” and “IK4-Tekniker”. Coaches for all tours will depart from the bus stop opposite the Euskalduna Jauregia.

Coach departure times are as follows:

Tour	Departure time
Tour 1: CFAA	09:00
Tour 2: I4K-Ideko, Danobat & Egile	08:30
Tour 3: IK4-Tekniker	08:45

Detailed tour timetables can found on the [company tours](#) website page.

Social Activities

For information and ideas on great things to see and do whilst in Bilbao and the Basque Country please take a look at the links below.

Additional information will also be to hand at the registration desk.

Bilbao Tourist Information:

<http://www.bilbaoturismo.net/BilbaoTurismo/en/tourists>

Three day guide to Bilbao:

<http://www.bilbaoturismo.net/BilbaoTurismo/en/bilbao-en-1--2-y-3-dias/bilbao-in-three-days>

Basque Government Tourist Information:

<https://tourism.euskadi.eus/en/>

10 Reasons to visit the Basque Country:

<https://tourism.euskadi.eus/essentials/>

On behalf of the euspen team, we hope each of you have a pleasant and safe journey and look forward to meeting you soon.